

**Warwick Band Parents Organization Meeting
August 7, 2018**

Executive Board Meeting (6:30pm)

Greeting- Kyle called the meeting to order at 6:37pm.

Minutes- A motion was made by Kelly and seconded by Nikki to approve the minutes from the June 26, 2018 meeting.

Director's Report (Abbreviated)-

- Matt still needs some parents to help transport students from band camp to elementary music camp.
- Shoes and gloves were done today. Uniforms fittings will be done on Wednesday at 6pm.
- Runners will be coming to band camp next Wednesday or Thursday 8pm-9pm.
- Last day of band camp after the parent preview will be the music department party.
- 5pm-ish leave time for Ephrata football game- first game.

Treasurer's Report (Abbreviated)- Kelly reviewed the treasurer's report for the months of June and July. A motion was made by Mike and seconded by Trace to approve the treasurer's report

President's Report

Going paperless- bring it with you or pull it up on your device

Paper Work for Marching Band- Mr. T turned in all of the Cavalcade paperwork and transportation and field use.

Facility use Forms- for meetings (maybe need depending on when our meetings are.)

Fundraising Forms- Kyle will check in with district office if this is still needed.

- Michelle will get the sub sale fundraiser started.

Dates – Banquet/Pep Rally

- Banquet date is November 13, 2018 at Brick Gables.
- Pep Rally date is November 9, 2018 assuming there will not be a football game.
- Championships is Saturday, November 10th in Allentown.

WMB/Concert Band Banquet/Senior Gifts

- Should we be doing a banquet for the concert and jazz band?
- Symphonic band is a course and doesn't need a banquet but probably a nicer gift than a pen.
- Jazz Band gets extra perks from time to time.

Meeting Date- Will need to discuss later

By-Laws Review - Will need to discuss later

Band Photos Date- Will need to discuss later

Treasurer Audit- Trace and Brenda will do soon.

Committee Reports

Audit Committee Update (Trace and Brenda S)

Uniform Fitting/Cleaning (Kelly)-

Craft Show Update (Kyle for Jason)- on track for Saturday. There will be more stand holders further down Main street than previous years so hopefully we will have more foot traffic.

Trucks Update (Mike)- good shape, inspections and repairs being done,

Pit Cart Update (Mike)- good shape

Band Camp Update – Tractor/Scaffolding/Prop (Mike)-

- No trespassing signs on scaffolding and prop.
- Kyle will check about liability for the scaffolding- do we need a rider?
- Mini will be parked down by the field to make it easier to have the dome available for practices.

Kyle asked that we can spend up to \$500 on extension cords and container to store. Trace motioned and Brenda seconded. Passed.

Michelle asked that we charge \$40, 30, 25 and free.

Nikki- we need 3 or 4 chaperones for the pool party.

Adjourned- Kelly motioned, John seconded.

General Meeting (7:30pm)

Greeting- Welcome and meeting called to order by Kyle at 7:33pm.

- We will not be providing minutes or agenda at the meetings. Please read them before coming, bring them with you or pull it up at the meeting.

Minutes- A motion was made by Kelly and seconded by Brenda to approve the minutes from last meeting. Approved.

Director's Report-

- Kyle shared per Mr. T. Thursday night band camp will be over early so that the students can attend the elementary band camp. We still need a few parents to help transport. Please go on Charms to sign up. You will need clearances.

Treasurer's Report-

- Kelly reviewed the treasurer's report for the months of June and July. A motion was made by Sandy and seconded by Nikki to approve the treasurer's report. Approved.

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Treasurer's Report June/July 2018

June

Checking

Starting Balance: \$23,880.91

Withdrawals: \$ 448.38

Deposits: \$ 310.34

Total: \$23,742.87

Savings

Starting Balance: \$ 6,384.62

Withdrawals: \$ 0.00

Deposits: \$.26

Total: \$ 6,384.88

Total

\$30,265.53

Withdrawals: Mem Day Picnic/Food for Graduation/Senior Gift/Copy Center Bills/Concert Refreshments

Deposits: Interest/ PayPal Transfer from Banquet and Home Show/Mattress Sale Money

July

Checking

Starting Balance: \$23,742.87

Withdrawals: \$ 4,440.39

Deposits: \$ 8,158.75

Total: \$27,461.23

Savings

Starting Balance: \$ 6,384.88

Withdrawals: \$ 0.00

Deposits: \$ 2,744.35

Total: \$ 9,129.23

Total

\$30,127.75

\$36,590.46

Withdrawals: Tuba Equipment

Deposits: Interest / Jazz Band Concert and Spring Symphonic Band Concert Donations / Spaghetti Dinner Donations

Transfer: Between Accounts to Reconcile For: Banquet Tix/Senior Students Accounts to Scholarship Fund/Elementary Band Camp/Fundraiser Money to Student Accounts

Attachments: Budget Summary Reports



Warwick High School Band WBP-Savings Budget Summary

Prepared 8/6/2018 3:29 PM 2018-2019 School Year

Seq	Description	Budget Amt	Actual	Variance
Income Totals		0	0.00	-0.00
Expenses				
1	<u>Student Accounts</u>	\$4,818.28	-1,261.68	6,079.96
2	<u>Elementary Summer Band Camp</u>	\$2,924.60	0	2,924.60
3	<u>Scholarship</u>	\$1,385.36	-0.62	1,385.98
Expense Totals		9,128.24	-1,262.30	10,390.54
Budget Totals		-9,128.24	1,262.30	10,390.54



Warwick High School Band WBP - Checking Budget Summary

Prepared 8/6/2018 3:31 PM 2018-2019 School Year

Seq	Description	Budget Amt	Actual	Variance
Income				
1100	<u>Craft Show</u>	\$450.00	0	-450.00
1200	<u>Donations</u>	\$2,000.00	0	-2,000.00
1300	<u>Interest</u>	\$5.00	3.72	-1.28
1400	<u>Legend Home Show</u>	\$4,050.00	-25.00	-4,075.00
1500	<u>Fundraisers</u>	\$4,500.00	0	-4,500.00
1600	<u>Pep Stand</u>	\$2,000.00	0	-2,000.00
1700	<u>Program Sponsors</u>	\$2,000.00	0	-2,000.00
Income Totals		15,005.00	-21.28	-15,026.28
Expenses				
5000	<u>Band Camp</u>	\$300.00	0	300.00
5100	<u>Banquet</u>	\$3,200.00	0	3,200.00
5200	<u>Cash Box</u>	\$0.00	0	0.00
5300	<u>Clothing</u>	\$200.00	0	200.00
5400	<u>Color Guard</u>	\$2,500.00	0	2,500.00
5500	<u>Competition Meals</u>	\$0.00	0	0.00
5700	<u>Concert Refreshments</u>	\$350.00	0	350.00

5800	<u>Field Maintenance</u>	\$750.00	0	750.00
5900	<u>Field Show</u>	\$1,750.00	0	1,750.00
6000	<u>Insurance</u>	\$175.00	0	175.00
6200	<u>Memorial Day Picnic</u>	\$300.00	0	300.00
6300	<u>Miscellaneous</u>	\$500.00	26.96	473.04
6400	<u>Pep Rally</u>	\$100.00	0	100.00
6500	<u>Sewing Support</u>	\$300.00	0	300.00
6600	<u>Spirit</u>	\$100.00	0	100.00
6700	<u>Student Support</u>	\$250.00	0	250.00
6800	<u>Website</u>	\$75.00	0	75.00
6900	<u>Instrument Fund</u>	\$5,000.00	466.26	4,533.74
Expense Totals		15,850.00	493.22	15,356.78
Budget Totals		-845.00	-514.50	330.50

President's Report-

- Sub ticket sale fundraiser coming soon. A great way for students to get money in their student accounts. Michelle Himmelberger will be heading this fundraiser.
- A reminder- do not park in the circle and do not park across from the drive. We need that room for the pit carts and trucks to maneuver.

Committee Reports-

- Pool Party- This is after the parent and community preview. We still need a few chaperones for this. It will be put on Charms to sign up.
- Sewing Committee-
- Uniform Washing- We will need volunteers. We do this every 2-3 weeks. A sign-up will be on Charms.
- Dinkles- Fitting was today. Please send checks made to Warwick Band parents.
- Pep Stand- During home games we sell popcorn, mac and cheese and whoopee pie ice cream sandwiches. Chick-Fil-A is an option but a contract will need to be signed.
- Competition Meals forms coming by the end of next week.
- Band Camp Snacks- All slots filled. Thank you!

Old Business

Legends Home Show Update

- 11 bands and Warwick and Millersville University.
- Aimee will send out to chairs the things that they need or for info to send to visiting schools.
- Sign up for items and volunteers will come up 3-4 weeks before.
- All families will need to donate a case of soda and a baked good.
- An email will be coming to you soon with information on how to contact businesses to sponsor the show by buying ad space etc.

Craft Show Update

- Thank you for volunteering! We have all slots filled.
- Greco's supplied chest, ice and ice shakes makers.
- Kyle is supplying water bottles.
- Will need ice throughout the day.
- Should have increased foot traffic because stand holders from the park will be further down Main Street.

Band Camp

- Band Camp Snacks- All slots filled. Thank you!

New Business

Yard Signs

- Available for any new students on loan through student's participation. See Kyle.
- Magnets available for sale \$5.
- Both will be available at the preview night.

Clearances

- The link has changed. We will send the link. Or call or go to the district office.
- Please do this soon since you must be approved by the school board before you can chaperone.

Activity Fee

- \$25 for Middle School, \$50 for High School. Made out to Warwick School District. Form given by Mr. T last week and also available on District website.

Rusty and Barbie Dicks have videos from last year's show available. \$10 for each dvd.

Todd Christophel 1st, John Cascarella 2nd to adjourn the meeting.

Secretary Report respectfully submitted by Rachelle Buckwalter for Amber Kready.