

**WBP Executive/General Board Meeting Minutes
June 26, 2018**

Call to order for the Executive Board Meeting:

The meeting was called to order by Kyle Buckwalter at 6:05 p.m.

Minutes from the May 23, 2018 meeting:

A motion was made by Mike Himmelberger with a second from John Cascarella to approve the minutes from the May 23, 2018 meeting as posted on the Band Parents website.

Director's Report:

- Mr. Tenaglia reported that things are off to a smooth start.
- We currently have 63 marching band members and 5 runners. This puts the band in the Liberty Division with Cavalcade and will place Championships on Saturday, November 10, 2018.
- A plea will go out closer to the time, for people to help carpool the students to Bonfield Elementary School for the Elementary Summer Music Camp. Watch for future emails to sign up to help with this!
- Reminder to all that due to the High School being closed to all access on August 10, 2018, there will be no rehearsal!

Treasurer's Report:

Kyle Buckwalter reported that May was a slow month. With this being said, the organization is in good shape. The Mattress Sale check has yet to be deposited. Trace Fackler motioned to approve the Treasurer's report and Nikki Longer provided the second. This produced an approval as presented. Please see report below:

Warwick Band Parents Organization June/July 2018 Meeting

Treasurer's Report May 2018

May

<u>Checking</u>	<u>Savings</u>	<u>Total</u>
Starting Balance: \$19,261.58	Starting Balance: \$ 6,384.34	\$25,645.92
Withdrawals: \$ 69.65	Withdrawals: \$ 0.00	
Deposits: \$ 4,688.98	Deposits: \$.28	
Total: \$23,880.91	Total: \$ 6,384.62	\$30,265.53

Withdrawals: Spaghetti Dinner Supplies/ Senior Flowers

Deposits: Interest / Jazz Band Concert and Spring Symphonic Band Concert Donations / Spaghetti Dinner Donations

Attachments: Budget Summary Report



Warwick High School Band WBP-Savings Budget Summary

Prepared 6/26/2018 2:51 PM From 07/01/2017 to 05/29/2018

Seq	Description	Budget Amt	Actual	Variance
Income Totals		0	0.00	-0.00
Expenses				
1	<u>Student Accounts</u>	\$3,047.38	345.86	2,701.52
2	<u>Elementary Summer Band Camp</u>	\$2,039.20	-1,050.40	3,089.60
3	<u>Scholarship</u>	\$510.04	-2.95	512.99
Expense Totals		5,596.62	-707.49	6,304.11
Budget Totals		-5,596.62	707.49	6,304.11



Warwick High School Band WBP - Checking Budget Summary

Prepared 6/26/2018 2:49 PM From 07/01/2017 to 05/29/2018

Seq	Description	Budget Amt	Actual	Variance
Income				
1100	<u>Craft Show</u>	\$1,000.00	327.92	-672.08
1200	<u>Donations</u>	\$2,000.00	1,985.03	-14.97
1300	<u>Interest</u>	\$5.00	15.13	10.13
1400	<u>Legend Home Show</u>	\$4,050.00	5,780.79	1,730.79
1500	<u>Fundraisers</u>	\$4,500.00	4,060.70	-439.30
1600	<u>Pep Stand</u>	\$2,000.00	3,025.46	1,025.46
Income Totals		13,555.00	15,195.03	1,640.03
Expenses				
5000	<u>Band Camp</u>	\$300.00	90.00	210.00
5100	<u>Banquet</u>	\$2,750.00	3,061.66	-311.66
5200	<u>Cash Box</u>	\$0.00	0.00	0.00
5300	<u>Clothing</u>	\$600.00	-266.91	866.91

5400	<u>Color Guard</u>	\$2,200.00	2,477.87	-277.87
5500	<u>Competition Meals</u>	\$0.00	-285.83	285.83
5600	<u>Competition Tickets</u>	\$0.00	0	0.00
5700	<u>Concert Refreshments</u>	\$350.00	135.00	215.00
5800	<u>Field Maintenance</u>	\$600.00	617.41	-17.41
5900	<u>Field Show</u>	\$1,555.00	1,669.62	-114.62
6000	<u>Insurance</u>	\$175.00	167.00	8.00
6100	<u>Leadership Camp</u>	\$500.00	0	500.00
6200	<u>Memorial Day Picnic</u>	\$300.00	75.00	225.00
6300	<u>Miscellaneous</u>	\$400.00	446.21	-46.21
6400	<u>Pep Rally</u>	\$100.00	66.20	33.80
6500	<u>Sewing Support</u>	\$300.00	8.47	291.53
6600	<u>Spirit</u>	\$100.00	63.62	36.38
6700	<u>Student Support</u>	\$250.00	40.00	210.00
6800	<u>Website</u>	\$75.00	0	75.00
6900	<u>Sound System</u>	\$3,000.00	2,764.08	235.92
Expense Totals		13,555.00	11,129.40	2,425.60
Budget Totals		0.00	4,065.63	4,065.63

President's Report:

- Kyle Buckwalter presented the idea of changing the May meeting from a Wednesday evening to a Tuesday to coincide with rehearsal nights. Also, looking to change the monthly meetings from a Monday evening to a Tuesday evening. This would help with staff schedules and also help to increase attendance at meetings by parents. They would already be at the school to drop/pick-up their children. An amendment to the by-laws will need to be made for next year.
- Band photos will be taken by Brian Evans this year. A date will need to be set for this. Further details to come.
- The financial records for the WBPO will need to be audited before September 1, 2018. Trace Fackler and Brenda Speer agreed to perform this audit.
- Kyle Buckwalter presented the idea of having a banquet for all divisions of the band, not just the marching side of the organization to keep things more equitable. Further discussion will continue at a future meeting.
- Charms – Will need to assess the PayPal situation for next year.
- By-laws need to be reviewed and changes made.

Committee Reports:

- Pool Party – Nikki Longer reported that all is set for the night.

- Memorial Day Picnic – Michele Himmelberger reported that we will be using the Bortz Pavilion in the Lititz Springs Park for the 2019 picnic. It is a larger pavilion and easier for everyone to get to following the parade. The Park will be allowing the use at no cost.
- Craft Show – Kyle Buckwalter reported that Jason Burkholder has the spot reserved in front of Sen. Ryan Aument's office on Main Street. He is working on new items to sell. Ice cream whoopie pies and iced coffees are possibilities.
- Trucks – Mike Himmelberger reported that trucks will need inspected in July and Mr. Tenaglia needs to have them back by July 17th so that the band room can be emptied of instruments and equipment while the floors are being cleaned by the District.
- Pit Carts – Mike Himmelberger will be gathering help to refurbish and reblock before band camp in August.
- Tractor and Scaffolding – Mike Himmelberger reported that the tractor will be picked up from Bombergers and the scaffolding will be put up before band camp.

Home Show:

Meeting began at 6:30 p.m. with the Home Show Committee chairs and Aimee Taylor leading this portion.

GENERAL MEETING:

The meeting was brought to order at 7:35 p.m. by Kyle Buckwalter.

Minutes from the May 23, 2018 meeting:

Rusty Dicks presented a motion to approve the minutes as posted on the WBPO's website with a second from Rod Huber. Motion was approved.

Director's Report:

- Mr. Tenaglia reported that things are off to a smooth start.
- We currently have 63 marching band members and 5 runners. This puts the band in the Liberty Division with Cavalcade and will place Championships on Saturday, November 10, 2018.
- A plea will go out closer to the time, for people to help carpool the students to Bonfield Elementary School for the Elementary Summer Music Camp. Watch for future emails to sign up to help with this!
- Reminder to all that due to the High School being closed to all access on August 10, 2018, there will be no rehearsal!

Treasurer's Report:

As outgoing Treasurer, Kyle Buckwalter presented the May 2018 report. Please see report as listed above. Michele Himmelberger provided the motion to approve the report and Nikki Longer provided the second. This produced an approval of the report as posted.

Old Business:

- Mattress Sale: Kyle Buckwalter said that we profited \$3,788 from the sale. We need to better clarify in the future the percentage of profits for the WBPO and the student accounts. Our next sale is scheduled for March 2019.

New Business:

- Craft Show – Jason Burkholder has our spot reserved and menu items are ice cream whoopie pies and iced coffee. Watch for sign-ups to help with this event.
- Band Camp Snacks – Janelle Gregory and Kelly Frye are in charge of this committee. They will be working on getting this set up for our August camp.
- Legends Home Show – Set for Saturday, September 29, 2018. Aimee Taylor is heading this. The show will run approximately from 6-10 p.m. and we will need representation from every family that day! She is hoping to have some help with recycling that day. If you can help get this organized, please see Aimee. Katie Grisbacher agreed to help Sam Droke-Dickerson with Ad Sales for the program. Mark your calendars now for this event! It is a wonderful day for Warwick to show our community and other schools what we are all about. Further details will follow for ways in which you can help. Each family will be asked to supply a baked good to be sold at the Bake Table and soda to be sold at the Concession stand.
- Audit Committee – Kyle Buckwalter asked for additional people to step forward to audit the financial records of the organization. No further volunteers came forward. This means that the committee will consist of Trace Fackler and Brenda Speer.

A motion by Brenda Speer was made to adjourn the meeting with Gordon Gregory providing the second. Motion carried and meeting concluded.

Next Meeting will be Tuesday, August 7, 2018 at 7:30 p.m.

Respectfully submitted by:

Michele Himmelberger
For Amber Kready